

Salt Lake Arts Academy  
Board Meeting Minutes  
December 12, 2005

In attendance: Diane Hill, Darryl Barrett, Katy Andrews, Claire Turner, Jeff Scott, Karen McLeese, Wanda Gayle, Katharine Biele, Rachel Hancock, Catherine Cargill, Molly Buys, Amy Wadsworth, Shellee Getts, Maxine Margaritis and Marti Major.

1) Board President:

Introduction of Catherine Cargill, mother of Esme Harris and board member of Utah Open Lands. She will be representing the board as new building renovation liaison.

Board Roster: Please fill out this form so we can collect needed information on our board members. Marti will electronically send out this form also.

Proposal/Resolution Template: Let's use a standardized process for introducing decisions that come before the board. By using this form or "template" we will lend structure to our discussions; constrain discussions and have a good record of next steps and outcomes.

2) Building Renovation - Amy

Presented blueprints of the renovations for the new building. The board was walked through each floor, the major changes and the major obstacles by the contractor, John Paulsen of Paulsen Construction Co. He answered many questions and helped us to understand the process.

3) Community Outreach – Claire Turner

Press and student involvement: working with "Journalists for Diversity" and other local media, in order to provide curriculum resources where we hope to establish learning situations for students to create press releases, conduct interviews and write news reports.

One such curriculum resource suggested by Claire Turner is Tony Serato of the University's School of Architecture and Planning.

Besides expanding the size of the outreach committee, they hope to work more closely with the PLA in the future also.

Eighth Grade Leadership Program – we are searching for space at the U of U where we can have 65 or so students meet for large group lectures and break up into small groups too. We would like to establish these leadership training programs as annual traditions that happen usually at the start of the school year. Topics: Ropes Course; Navigating High School Social Life; Gender Specific Discussion Groups.

Community Outreach also seeks to know about students' parents. How are they connected in our community? Marti Major to send out survey of parents which is like the survey for Board information.

#### 4) Development Committee – Katy Andrews

We have already met and exceeded our Annual Campaign Goal. As of this meeting we had already received over \$21,000 in donations.

We have purchased the Tulosa Development Software for tracking parent, student and donar information and mailing lists etc. Shellee Getts will be the system administrator. Maxine and Shellee hope to get the system up and running this month, with system training and coding of information to be their first priorities.

Development Committee seeks to extend its Gala invitation mailing list by inviting board members to submit names and addresses from their own personal contact list. Maxine passed out a form for collecting contact information.

#### PLA – Rachel Hancock

In their newsletters, the PLA would like to publish the needs behind the fundraising campaigns. To explain to parents and community what the funds will go towards.

Proposed and accepted:

- 1) Board Request to Business Manager: Please produce a brief monthly Renovations Progress and Costs Report.
- 2) And that a governing board member (Catherine Cargill) sit in on regular weekly meetings between contractor, Amy and Shellee.