

SLArts Board Meeting Minutes  
September 11, 2006  
5:00 pm  
844 S. 200 E.

In Attendance: Diane Hill, Sarah Scott, Rachel Hancock, Katy Andrews, Catherine Cargill, Yvonne Jenkin, Jeffrey Scott, Ruby Chacon, Claire Turner, Kathy Biele, Liz O'Brian, Mandy Evans, Shellee Getts, Amy Wadsworth, Judson Armstrong

**Minutes:** Scott moved to approve the May and July minutes, except for "ignore anything in old format" in May minutes. Katy seconded.

**Action items:**

People needed: The board needs a lawyer or a representative with connections to a lawyer. There's the need for a chairperson for the human resource committee, designing policies and procedures. Board members were asked to identify people for this position by next month, Maxine was asked to write a job description. The board is also looking for a liaison for real estate/building related issues and a green space designer to upgrade the playground space.

Water leak: It was suggested to ask the lawyer who wrote the lease contract to find out who would be responsible for the sprinkler leak in the driveway. Katie moved to have Amy call Lamont on the water leak, and to ask for help from the parent group for plans on the playground issue. Diane seconded. All in favor.

Gifts processing: The computers for the fundraising department, accounting department and administrative assistant need to be networked to develop a well-working process for donations. Shellee will call Kevin from Arco to get that done.

Procedure for submitting reports: Karin will send out a reminder e-mail to the board that reports are due the Thursday before the board meeting.

Next board meeting: the board meeting will be moved to October 16 because of fall break.

Faculty meeting: Amy talked about the faculty meeting at the Arts Center and Katy suggested a meeting with staff and board members together to build relationships between both groups.

Committee reports:

Admissions: Yvonne reported that the school is at full capacity. She also mentioned that we needed to require parents to make their decisions quicker than they have been.

PLA: Mandi talked about the village leader training and still existing drop off problems. She also suggested having specific carpool parking available.

Fundraising: Maxine reported the set date for the next gala to be March 15 and 16.

Mandi Evans was declared as a new board member.

Meeting adjourned.